

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, September 10th, 2018.

Present Chairman Bell, Parish Councillors Briscoe, Evans, B Higham, P Higham, McDonald, Newall, Partington, Yates, and the Clerk.
1 members of the public were also present for part of the meeting.

Apologies Councillor Fogarty
The meeting opened at 7:31 pm.

1. Minutes

*18/09/01 The minutes of the previous meeting were approved and signed.

2. Changes in Declarations of Interest
None

3. Defibrillator checks
All have been checked and are in working order.

4. Planning Matters

Comments on the following new applications will be sent to the Planning Department:

New

206 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA

Application for works to protected trees: Chorley BC TPO no. 1 (Whittle-le-Woods) 2010:
T1 Beech - Crown Reduction x 3 metres to the East and North and x 2.5 metres to the West - also Crown Clean

T2 Sycamore - Crown Reduction x 2.5 metres to the south and west and 3 metres to the East - also Crown Clean

Reference: 18/00767/TPO

Waiting for feedback from Tree Warden – the applicant is not the owner of the tree and therefore further communications are required.

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application to discharge condition 4 (materials), condition 7 (ground levels), condition 12 (sustainable resources), condition 15 (scheme of investigation), condition 16 (method statement) and condition 18 (vehicle wheel cleaning).

Ref. No: 18/00794/DIS | Received: Mon 20 Aug 2018 | Validated: Mon 20 Aug 2018 | Status: Awaiting decision

Agreed

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Minor non-material amendment to planning approval 15/01185/FUL (which was an application for the erection of two new dwelling houses on land between 1A and 3 Dark Lane) involving the installation of solar panels and elevational alterations.

Ref. No: 18/00795/MNMA | Received: Mon 20 Aug 2018 | Validated: Mon 20 Aug 2018 | Status: Awaiting decision

Agreed

20 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN
18/00835/CLPUD / PP-07251546
Application for Certificate of Lawfulness for a proposed single storey rear extension
(following demolition of existing conservatory)
Application Validated Mon 03 Sep 2018
Status Awaiting decision
Agreed

Granted
152 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA
Notification of a proposed single storey rear extension measuring 3.45m in depth, with
eaves height of 2.47m and a maximum height of 3.75m (following demolition of existing
single storey rear extension)
Ref. No: 18/00699/PDE | Received: Wed 18 Jul 2018 | Validated: Wed 18 Jul 2018 | Status:
Granted

16 Stamford Drive Whittle-Le-Woods Chorley PR6 7HP
Application for works to a protected tree: Chorley BC TPO no. 12 (Whittle-le-Woods) 1992:
Alder tree (T12) - reduce branches touching neighbouring property by 1.5 m to prevent
damage to neighbours roof.
Ref. No: 18/00659/TPO | Received: Fri 06 Jul 2018 | Validated: Fri 06 Jul 2018 | Status:
Granted

9 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN
Application for works to a protected tree: Chorley BC TPO no. 7 (Whittle-le-Woods) 1996:
Oak (T40) - Fell to leave a habitat stem due to significant die back in the crown.
Ref. No: 18/00653/TPO | Received: Wed 04 Jul 2018 | Validated: Thu 05 Jul 2018 | Status:
Granted

Dodd Cottage 37 Langdale Grove Whittle-Le-Woods Chorley PR6 7NU
Application to discharge conditions 3 (facing materials), 7 (ground surfacing materials), 9
(landscaping), 10 (boundary treatment) and 13 (dwelling emission rate) attached to planning
permission 16/01168/FUL - Erection of detached dwelling with integral garage including
excavation of land and retaining structures to form access and parking
18/00578/DIS / PP-06908238
Application Validated Mon 11 Jun 2018
Status Granted
Decision Condition(s) discharged
Decision Issued Date Wed 05 Sep 2018

Other Decision
NA

5. Correspondence

- C1 Bench Request – advised resident that the bench request would be incorporated into the Community Garden which will be located in the Canal Basin along this path.
- C2 Information re Mower from CC – Insurance etc received regarding the Mower.

- C3 Parish Councillor Vacancy Application – agreed to carry out selection process on Monday 24th September. Chairman Bell declared an interest therefore the interviews will be conducted by Councillors B Higham, McDonald (Vice-Chair) and Partington.
- C4 Councillor Briscoe provided correspondence regarding the hedges along Town Lane, which are owned by Mr Edwin Schofield. Clerk to report to CBC, Canal Trust and to Mr Schofield.

6. Committee Updates / Events (*Planning / Grants / Staffing / Projects / Finance / Flooding*)
 Review of Committees, representatives and requirements.

It was agreed to suspend the projects committee until the Annual Parish Council Meeting in May 2019

Whittle-in-Bloom (added to FB) 2 possible committee members Dedrah Moss and Helen Fothergill.

Chairman Bell advised that in the application to participate in the event, the Council can stipulate specific areas of the village, for example the Community Garden. Chorley regularly enter Britain in Bloom and can provide hints and tips on how to proceed (Iris – Chorley)

7. Reports from Representatives (*Community Hall Trust / War Memorial / Charity / BC Liaison Committee / Neighbourhood Area Meeting*)

*18/09/02 Daffodil Planting - Oct / Nov – Some bulbs are provided by CBC, however more bulbs to be purchased by Clerk

It was agreed that a specific area of the village should be planted to make more of an impact. It was agreed that the grass verge along the A6 from the Surgery to the School would be planted this year. The area to be planted will rotate each year. The Clerk suggested that the Scouts and Brownies / Guides may be willing to join in planting bulbs.

The Clerk to contact local sections to see if they would like to participate.

The Community Hall hosted the Annual Flower and Craft show on August 25th. There was a very good turnout and it was a very enjoyable day! Chairman Bell won the cup for his Onions.

The next event at the Community Hall will be Hesketh Bank Brass Band at 7.30pm on the 6th October.

*18/09/03 Community Orchard also requires some maintenance – agreed that more fruit trees could be purchased and planted – up to £150.

8. Clerk’s report

Actions / Issues raised (CBC / LCC / Other Authorities) - please see attached document

- Councillor biographies required
 All councillors will provide an updated biography to the Clerk
- Newsletter Articles required
 The Clerk requested articles for the Newsletter, so far, we have:
 Defibrillators; Christmas Tree Switch on (02/12/18 at 5pm); Community Orchard;

Community Garden; Whittle-In-Bloom; Church Hill Rockery; Kids Page (Councillor McDonald); CIL Monies (Mower for CC & FC); Bulb Planting; Hanging Baskets; Silent Soldiers; Remembrance Commemoration Beacon (11/11/18); Pensioners Christmas Party (05/12/18 1pm); St Chads Champion Boxer (Councillor Newall); Litter Campaign and thanks to all those who volunteer their time around the village.

- CIL Monies for tractor mower - Memorandum of understanding
 The Clerk provided a copy of the agreed Memorandum of Understanding, this was signed by the Chair (On behalf of the Council). Councillor Yates will collect the required signatures from the Cricket Club and Playing Field Trust ready for the next Parish Council Meeting.
- Addition of info to the Whittle Facebook Page - Scarecrow Festival / Fly Tipping / Whittle-in-Bloom / Newsletter Adverts
 The Clerk advised that information from the Parish Council has been added to the Whittle-Le-Woods Facebook page to ensure the maximum audience is reached.
- Churchill Rockery
 The Clerk has received a request for further information from Chorley Housing regarding the specification of the Rockery. The Clerk will contact Bedrock Landscapes with the request and then liaise with Chorley Housing for agreement for the Rockery to be created.

9. Accounts

Outgoings to be approved / signed this meeting

	Cheq	JV	Payee	Detail	Total
*18/09/04	2921	18/19-046	Auditor Payment	Internal 17/18 account audit	-£60.00
*18/09/05	2922	18/19-047	Newbury Printers	Scarecrow Festival Flyers	-£69.00
*18/09/06	2923	18/19-048	Employee 1	Jul - Sept Expenses	-£207.88
*18/09/07	2926	18/19-049	David Hull	Maintenance (Invoice 2)	-£703.25
*18/09/08	2927	18/19-050	Lisa Pickering	New Laptop, Printer and associated SW	-£612.55
*18/09/09	2928	18/19-051	BDP Creative	Scarecrow Festival Banners	-£150.00
*18/09/10	2929	18/19-052	St Chads School	CIL Monies - infrastructure	-£3,991.00
*18/09/11	2925	18/19-053	Employee 1	September Salary	-£619.16
*18/09/12	dd	18/19-053	LLC Pension	Pension	-£147.42
*18/09/13	dd	18/19-054	LLC Pension	Pension payment adjustment	-£338.20
*18/09/14	2924	18/19-055	Employee 2	September Sick pay	-£380.02

Chairman Date.....

10. CIL Monies / Proposed Spend

- *18/09/10 St Chads school have requested a grant (£3991) from CIL monies towards their project to relocate the pedestrian entrance / exit to the school grounds.
The Council agreed to the request, Councillor Yates proposed the grant and Councillor B Higham seconded. The full council agreed. Councillor Newall will pass the funds onto St Chad's school.
- *18/09/09 Chairman Bell advised the meeting that 3 banners for Scarecrow Festival (£150) have been purchased to advertise the upcoming festival.

11. Councillors' reports

- a. Councillor Yates advised that lorries from Warburtons Bakery are regularly using Cow Well Lane which is unsuitable for HGV's
- b. Councillor Briscoe advised on traffic speeding issues along Town Lane especially outside St Chads primary school.
- c. Councillor Briscoe advised that the wooden struts supporting the crash / safety barrier along the A674 from the traffic lights to the Red Cat are rotten and require replacement.
- d. Councillor Briscoe advised that 2 gullies on the roundabout on the A6 / Redrow estate are blocked.
- e. Councillor Briscoe advised that on Blackburn Rd tarmac (during road repair work) had been laid in a hump / ramp which was hazardous on the approach to the roundabout at the Lock & Quay / Motorway bridge.
- f. Councillor McDonald advised that the street sign on Hill Top Lane is broken.
- g. Councillor McDonald enquired as to whether the large wooden sign outside Gelston Manor is licensed or has permission, as it is very sturdy, but on a bend, which could cause an accident risk.
- h. Councillor Evans advised on traffic speeding issues along Chorley Old Road – with the blind bend and no footpaths.
- i. Councillor Newall advised that the Trees a Low Mill on Town Lane are causing an obstruction.
- j. The Clerk advised that 2 notice boards are in need of repair: Preston Rd – the glass / frame is loose and rotting. Chorley Old Rd – the board is unstable, it is possible that the posts need replacing.

The visitor left the meeting left at this point whilst confidential agenda items were discussed.

The meeting closed at 9:30pm. The next Parish Council Meeting will be held at the village hall on Monday 8th October at 7:30pm.

Chairman Date.....

Full Year Accounts to date - against Budget.

Summary of Monthly Accounts, and detail against Budget Monitoring												
Detail of summary of monthly accounts												
	30/04/018	31/05/2018	30/06/2018	30/07/2018	31/08/2018							
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55							
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37							
Precept / CIL Amount to deposit account (10/04/18) (27/4/18)	£52,130.00	£46,164.81	£0.00	£0.00	£0.00							
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,636.36	-£15,127.79							
Receipts this month	£50.00	£3.62	£23.04	£287.58	£1,137.97							
Unpresented Receipts	£0.00	-£597.59	£0.00	-£495.62	-£1,042.00							
Unpresented Payments	£515.25	£0.00	£1,218.50	£0.00	£9,764.02							
Balance at month end	£97,508.86	£141,739.92	£140,286.32	£133,441.92	£128,174.12							
Budget Monitoring as at 31/08/2018												
Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total	
2018 / 19 Budget	-£ 4,466.00	-£ 19,471.00	-£ 2,000.00	-£ 5,040.00	-£ 10,773.00	-£ 500.00	-£ 9,880.00	£ 65,528.14	£ -	£ -	-£ 52,130.00	
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87	(Precept inc.)
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65	(CIL Mnies inc)
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10	
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ -	-£ 905.00	£ -	£ 5.58	-£ 837.44	-£ 6,405.74	
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82	
Sep-18											£ -	
Oct-18											£ -	
Nov-18											£ -	
Dec-18											£ -	
Jan-19											£ -	
Feb-19											£ -	
Mar-19											£ -	
Balance to date	£ 7,580.15	-£ 7,288.88	£ -	-£ 2,519.98	-£ 1,279.65	£ -	-£ 1,405.00	-£ 4,416.66	£ 21.21	-£ 2,134.84	£ 71,690.86	
Spend against Budget	£ 3,114.15	-£ 12,182.12	-£ 2,000.00	-£ 2,520.02	-£ 9,493.35	-£ 500.00	-£ 8,475.00	£ 69,944.80	-£ 21.21	£ 2,134.84	-£ 123,820.86	

Chairman

Date.....

12. Confidential items

Chairman

Date.....