

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, July 08<sup>th</sup> 2019.

Present Vice-Chair McDonald, Parish Councillors Auwerx, Bell, Briscoe, B Higham, P Higham, Wood, Yates, and the Clerk.

Apologies Councillors Newall, Evans, Fogarty, and Partington

The meeting opened at 7.30pm.

Visitors Two residents attended (at the beginning of the meeting) to speak to the Parish Council regarding the planning application Reference 19/00467/OUT. They advised that the family are planning to sell the land to pay for the care of their relative, Rowland Worthington.

1. Minutes

\*19/07/01 The minutes of the previous meeting were approved & signed, with 3 amendments

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

Town Lane - OK, Hillside Crescent – OK. Water House Green – OK. Cllr Briscoe has repaired the missing glass.

4. Planning Matters

New

Leatherlands Farm Moss Lane Whittle-Le-Woods Chorley PR6 7DD

Application to discharge condition 23 (management and maintenance of drainage) attached to planning permission 16/00509/FULMAJ (erection of 45 no. dwellings and associated landscaping and infrastructure) Ref. No: 19/00543/DIS | Received: Fri 07 Jun 2019 | Validated: Thu 13 Jun 2019 | Status: Awaiting decision

3 Parksyde Cottages Dawson Lane Whittle-Le-Woods Chorley PR6 7DS

Single storey side/rear extension; external alterations including new windows to gable end at ground and first floor Ref. No: 19/00516/FULHH | Received: Tue 28 May 2019 | Validated: Tue 28 May 2019 | Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

4 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Single storey rear extension Ref. No: 19/00515/FULHH | Received: Tue 28 May 2019

| Validated: Fri 31 May 2019 | Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

131A Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for works to protected trees - Chorley BC TPO 9 (Whittle-le-Woods)

1987. T1 - Oak - Remove snapped out branch from upper canopy and crown lift over highway to 5.05m. T2 - Oak - Reduce western edge of canopy by 1.5m. Ref. No:

19/00493/TPO | Received: Tue 21 May 2019 | Validated: Thu 23 May 2019 | Status:

Granted

Greenlands Parkside Drive South Whittle-Le-Woods Chorley PR6 7PH

Application for works to protected trees - Chorley BC TPO 11 (Whittle-le-Woods)

1992 - Four Poplar trees on boundary of property adjacent to Hardacre Lane to be pruned to original pollard points. Low branches to be lifted over road to achieve

minimum clearance of 5.05m and away from utility lines. Ref. No: 19/00468/TPO |

Received: Tue 14 May 2019 | Validated: Wed 15 May 2019 | Status: Granted

Gelston Dawson Lane Whittle-Le-Woods Chorley PR6 7DT

Application for advertisement consent for the display of 1no. double sided non-illuminated sign. Ref. No: 19/00401/ADV | Received: Fri 26 Apr 2019 | Validated:

Thu 02 May 2019 | Status: Granted

39 Hillside Crescent Whittle-Le-Woods Chorley PR6 7LU

Single storey side extension (following partial demolition of existing single storey

side extension) Ref. No: 19/00383/FULHH | Received: Tue 23 Apr 2019 | Validated:

Mon 29 Apr 2019 | Status: Granted

Sondela House Parkside Drive Whittle-Le-Woods Chorley PR6 7PL

Application for works to a protected tree. Chorley BC TPO 15 (Whittle-le-Woods)

1992. Oak T1 - Crown lift to 4m above ground and reduce limb towards house to gain a clearance of 2m. Ref. No: 19/00368/TPO | Received: Wed 17 Apr 2019 |

Validated: Mon 29 Apr 2019 | Status: Granted

Church View 68 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH

Application to discharge condition 4 (materials), condition 5 (car parking provision), condition 6 (biodiversity) and condition 10 (dwelling emission rate) of planning

permission ref: 17/01124/FUL (Demolition of existing stables and store buildings and erection of one detached dwelling with associated landscaping). Ref. No:

19/00246/DIS | Received: Thu 14 Mar 2019 | Validated: Mon 01 Apr 2019 | Status:

Granted

Whittle-le-Woods C Of E Primary School Preston Road Whittle-Le-Woods Chorley PR6 7PS Single storey modular unit to accommodate a pre-school, 1.8 metre high fence to boundary and extension of playground. Ref 19/00390/FUL Alternative Reference PP-07809036

Application Validated Tue 07 May 2019 Status Granted Decision Permit Full Planning Permission Decision Issued Date Tue 02 Jul 2019

Other Decision

80 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH

Two storey front extension and canopy over ground floor windows to the front elevation Ref. No: 19/00337/FULHH | Received: Mon 08 Apr 2019 | Validated: Mon 15 Apr 2019 | Status: Withdrawn

5. Correspondence

Mrs Lowe – Overgrown area Spring Crescent – Clerk to report to CBC / LCC

Judith Norris – Trees on A6 / War Memorial - Clerk to report to CBC / LCC

Ian Riding – Old Moss Lane - Clerk to report to CBC / LCC

Helen Stansfield – Footpath W-L-W School to Cricket Pitch - Clerk to report to CBC / LCC

Cllr Bell advised that the Barriers (currently in a state of disrepair) are being considered under the Neighbourhood Area Scheme.

6. Committee Updates / Events

Scarecrow Festival – Cllr Auwerx provided an update on the Scarecrow festival. He advised that consideration was being given to categories for entries and different prizes for each category. Cllr B Higham stated that the festival should be kept simple with no prizes like the previous year.

The project team are considering the best ways of communication and have considered a ‘WhatsApp’ group, but will use email.

Cllr Auwerx advised that the project team are considering the purchase of banners to advertise the festival. Cllr Bell advised that banners were purchased in 2018 and that these may be available. Cllr B Higham would find the banners after the meeting and pass to Cllr Auwerx.

Two residents attended the meeting, from 7.50pm (Gerry & Brenda Leonard) they have recently moved to the area and hadn’t realised that they are responsible for the hedge along Carwood Lane, it has now been cut back properly and will now been taken care of. The residents left the meeting at approx. 8.30pm

Whittle-in-Bloom – 2020

There was discussion around what needs to be planned – Cllr Bell is chasing for funds from Quercia.

Victory in Europe Day – Friday the 8<sup>th</sup> May 2020 (Bank holiday moved)

Consideration needs to be given to next years Duck Race and when it will now be held.

It was advised that guttering is required for the shed / greenhouse on the Community Garden. It was agreed to request Jason to add the guttering – Cllr Bell will arrange.

7. Reports from Representatives

Chorley Liaison / Neighbourhood Area Meetings / Charity / Community Hall Trust / War Memorial / Planning & Environment / Grants /Finance / Staffing / Flooding

Cllr P Higham advised that the Annual Village Flower Show will be taking place on the 24<sup>th</sup> August at the Community Hall.

At the site visit to the War Memorial on Saturday 15<sup>th</sup> June it was agreed that there would be a new bin added, and the seat will be replaced.

Cllr Briscoe mentioned the additional speakers for the Remembrance service. Cllr Bell advised that the flower bed has been planted up with the number 75.

Cllr Bell advised that the repair or replacement of the barriers (currently in a state of disrepair) on Blackburn Road are being considered under the Neighbourhood Area Scheme.

The opening of the Outdoor Learning Area at St Chad’s school was a great success. The Head teacher praised the Parish Council for the provision of CIL funding which allowed the project to go ahead. The running track at Whittle-Le-Woods school has not been formally opened yet.

8. Clerks Report

The Annual Financial Audit has been submitted to PKF Littlejohn.

The Clerk requested authorisation for full payment of the First invoice for the annual maintenance contract for David Hull. It was agreed to pay the invoice in full. Clerk also to request that Carwood Lane Footpath be strimmed and tidied. Proposed by Cllr B Higham and seconded by Cllr P Higham.

The clerk was requested to write to David and welcome him back from his recuperation.

The Clerk was asked to write to Bernie Heggarty at CBC to thank him and the 2 council employees who attended to the Tidy Up day skip. An invoice will be coming in, and the Parish Council will have to pay for an additional 2 hours as the skip was so busy – residents filled 3 skips! The event was very successful and will definitely be kept as an annual event.

It is also worth noting that some commercial waste was disposed of in the skip – next year we need to ensure that it is clear the skip is for the use of RESIDENTS only.

Perhaps also next year it should be arranged to have the skips until 2pm but advertise until 12pm.

## 9. Accounts

## Outgoings to be approved / signed this meeting

	Ref	JV	Payee	Detail	Total
*19/07/02	3002	19/20-032	Employee 2	July Salary	-£398.46
*19/07/03	3003	19/20-033	Employee 1	July Salary	-£535.14
*19/07/04	dd	19/20-034	LLC Pension	Pension payment	-£251.22
*19/07/05	3004	19/20-035	Greenman Marketin	Newsletter Delivery	-£145.00
*19/07/06	3005	19/20-036	Newbury Printers	Newsletter Printing	-£582.00
*19/07/07	3006	19/20-037	Eileen Whiteford	Internal Auditor	-£80.00
*19/07/08	dd	19/20-038	PWLB Repayment	PWLB Reference - 127 08173	-£2,519.98
*19/07/09	3007	19/20-039	David Hull	Maintenance Contract payment 1 of 4	-£717.25
*19/07/10	3008	19/20-040	Chris Briscoe	Installation of Noticeboards	-£450.00

## 10.CIL Monies

Application from Central Lancs Dial-a-Ride. After some discussion it was decided that this application should be rejected as the funding is not specific to the Village of Whittle-Le-Woods and would be open to annual requests for funding. Proposed Cllr Yates, seconded Vice-Chair McDonald.

## 11.Councillors' reports

- Cllr Yates The fence on Mill Lane has been bent over and needs repairing  
Telegraph pole A1 on Cow Well has 25ft of coiled wire next to it.  
The Hedge looked after by Whittle-Le-Woods School needs trimming, John Walker to be advised
- Cllr Bell Blocked gully outside 23 Chorley Old Road
- Cllr Auwerx Mill Lane Fence  
Trees on the Orchard look to be bent over  
Location of the Dog poop bin on Hillside Crescent  
Additional signage for keeping your dog on a lead required
- Cllr Briscoe Telegraph pole A1024 / 274 Birchin Lane PR6 7NH a support cable has snapped  
The glass panel on the telephone box has been repaired  
The defibrillator equipment needs to be stored at the hall – but will wait until the refurbishments are complete.  
Suggest a wooden pergola at the entrance to the Old Canal basin path from Chorley Old Road to discourage horse riders from using the footpath.  
The Canal bridge handrail on Town Lane has broken on the path down to the canal
- Cllr Wood Report of anti-social behaviour from large groups of youths hanging out on the sports pitches at Buckshaw.
- Cllr B Higham Please request CBC to weed kill the ginnel from Union Street up to Carwood Lane
- Cllr McDonald The hedges on School Brow near Grasmere Grove are very overgrown – please write to the resident. Confidential items

Chairman ..... Date.....

12. Confidential items

The meeting closed at 8.55pm. The next Parish Council Meeting will be held at the village hall on Monday 12<sup>th</sup> August at 7:30pm.

Full Year Accounts to date - against Budget.

Chairman ..... Date.....

Whittle-le-Woods Parish Council																	
Accounts for 2019 / 20																	
Date	Minute ref	Receipt / Payment	Reference R	JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	Interest	VAT	CIL	Total
31/07/2019		Payment	3002	19/20-032	Employee 2	July Salary		£ 398.46									£ 398.46
31/07/2019		Payment	3003	19/20-033	Employee 1	July Salary		£ 535.14									£ 535.14
21/07/2019		Payment	dd	19/20-034	LLC Pension	Pension payment		£ 251.22									£ 251.22
08/07/2019		Payment	3004	19/20-035	Greenman Marketing	Newsletter Delivery	£ 145.00										£ 145.00
08/07/2019		Payment	3005	19/20-036	Newbury Printers	Newsletter Printing	£ 582.00										£ 582.00
08/07/2019		Payment	3006	19/20-037	Eileen Whiteford	Internal Auditor	£ 80.00										£ 80.00
08/07/2019		Payment	dd	19/20-038	PWLB Repayment	PWLB Reference - 127 08173				£ 2,519.98							£ 2,519.98
08/07/2019		Payment	3007	19/20-039	David Hull	Maintenance Contract payment 1 of 4					£ 717.25						£ 717.25
08/07/2019		Payment	3008	19/20-040	Chris Briscoe	Installation of Noticeboards						£ 450.00					£ 450.00
<b>July Month Totals</b>							£ 807.00	£ 1,184.82	£ -	£ 2,519.98	£ 717.25	£ -	£ 450.00	£ -	£ -	£ -	£ 5,679.05

2019 / 20 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring

Categories	19/20 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin	£6,950.00	£0.00	£0.00	£0.00	£264.48									£264.48	£6,685.52
Salaries	£15,365.00	£2,370.42	£1,184.82	£1,184.82										£4,740.06	£10,624.94
War Mem	£2,500.00	£0.00	£0.00	£0.00										£0.00	£2,500.00
Loan	£5,040.00	£0.00	£0.00	£0.00										£0.00	£5,040.00
Maint	£17,310.00	£1,787.00	£0.00	£592.00										£2,379.00	£14,931.00
Grants	£500.00	£94.00	£0.00	£0.00										£94.00	£406.00
Project/Misc	£16,760.00	£1,300.50	£29.98	£5,183.23										£6,513.71	£10,246.29
Interest		£27.67	£31.74	£0.00										£59.41	£59.41
VAT		£166.03	£0.00	£1,042.83										£1,208.86	£1,208.86
<b>Total</b>	<b>£64,425.00</b>	<b>£5,690.28</b>	<b>£1,183.06</b>	<b>£8,267.35</b>										<b>£15,140.69</b>	<b>£49,284.31</b>
CIL	£106,697.71	£0.00	£0.00	£0.00										£0.00	£106,697.71

Summary of bank accounts	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at 26th of previous month	£865.13	£737.73	£1,090.79	£1,161.56								
41346420 - Balance at 26th of previous month	£110,270.61	£187,604.60	£185,632.27	£177,664.01								
Precept / CIL Amount to deposit account	£91,315.73	£0.00	£0.00									
Payments this month	£5,717.95	£1,214.80	£7,929.23									
Receipts this month	£0.00	£0.00	£0.00									
Unpresented Receipts	£100.00	£100.00	£100.00									
Unpresented Payments	£8,291.19	£304.47	£131.74									
<b>Balance at month end (26th)</b>	<b>£188,342.33</b>	<b>£186,723.06</b>	<b>£178,825.57</b>									

Chairman .....

Date.....