

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, January 14<sup>th</sup>, 2019.

Present Chairman Bell, Parish Councillors Auwerx, Briscoe, Evans, Fogarty, B Higham, P Higham, McDonald, Newall, Partington, Wood, Yates, and the Clerk.

Apologies N/A

The meeting opened at 7:30 pm.

1. Minutes

\*19/01/01 The minutes of the previous meeting were approved and signed.

2. Changes in Declarations of Interest

None

3. Defibrillator checks

All have been checked and are in working order.

4. Planning Matters

Comments on the following new applications will be sent to the Planning Department:

New

21 Preston Road Whittle-Le-Woods Chorley PR6 7PE

Single story side/rear extension.

Ref. No: 18/01152/FULHH | Received: Fri 07 Dec 2018 | Validated: Thu 13 Dec 2018 | Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

21 Preston Road Whittle-Le-Woods Chorley PR6 7PE

Application for a Certificate of Lawfulness for a proposed rear dormer and alterations to existing roof

Ref. No: 18/01151/CLPUD | Received: Fri 07 Dec 2018 | Validated: Thu 13 Dec 2018 | Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Baysbrown Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR

Erection of detached replacement dwelling and detached outbuilding following demolition of existing bungalow and detached garage.

Ref. No: 18/01146/FUL | Received: Thu 06 Dec 2018 | Validated: Wed 12 Dec 2018 | Status: Awaiting decision

Objection - The Parish Council have taken some time to consider this proposal and make the following observations of the proposed development, which results in an objection to the planning application.

The new development is significantly larger than the footprint of the existing bungalow, and in terms of both area and volume does not fall within current planning restrictions, but exceeds them considerably.

The new development is significantly larger than neighbouring properties, one of which is a bungalow, and therefore would be very impinging to neighbours, and not in keeping with other properties in the vicinity, especially with the modern design set alongside more modest traditional style properties.

The proposed dwelling is over development of the site, and will potentially impede the views across the landscape. This development being in a green belt location

The scale of the development is found to be disproportionate, but also the number of levels proposed for the property is excessive, with the creation of the lower ground level requiring significant excavation on the site.

The Parish Council also wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Millhaven Shaw Brow Whittle-Le-Woods Chorley PR6 7LE

Part two storey, part single storey side/rear extensions, attached garage and extension of existing driveway

Ref. No: 18/01133/FULHH | Received: Tue 04 Dec 2018 | Validated: Tue 04 Dec 2018 | Status: Awaiting decision

Neutral - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Land Adjacent Dolphin Rise Millstone Close Whittle-Le-Woods

Erection of 1no. dwelling (amended scheme to that approved under permission ref: 15/01202/FUL)

Ref. No: 18/01118/FUL | Received: Thu 29 Nov 2018 | Validated: Wed 05 Dec 2018 | Status: Awaiting decision

Oppose - The Parish Council have considered this proposal and make the following observations of the proposed development, which results in an objection to the planning application.

The new development is modern in design and not in keeping with other properties in the vicinity.

The proposed site is currently green space, and significant consideration must be given to the impact upon the environment and wildlife.

The Council does not find that the proposed design is in line with Chorley Borough Council housing design guidelines.

The proposed dwelling is potentially over development of the site, and may impede the views across the landscape.

The Parish Council also wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

22 Poole Avenue Buckshaw Village Chorley PR7 7FP

Application for a Certificate of Lawfulness for a single storey rear extension

Ref. No: 19/00003/CLPUD | Received: Thu 03 Jan 2019 | Validated: Wed 09 Jan 2019 | Status: Awaiting decision

Neutral - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

6 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ  
 Single storey side/front extension, single storey rear extension and front and rear dormer extensions.

Ref. No: 18/01203/FULHH | Received: Tue 18 Dec 2018 | Validated: Sat 22 Dec 2018 | Status: Awaiting decision

Neutral - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

3 Chasden Close Whittle-Le-Woods Chorley PR6 7JX  
 Application for works to a protected tree: Chorley BC TPO no.12 (Whittle-le-Woods) 1992: Alder (alnus sp.) - crown raise by 3m and reduce the lower branch heading towards the conservatory by 50%.

Ref. No: 18/01060/TPO | Received: Mon 12 Nov 2018 | Validated: Mon 12 Nov 2018 | Status: Granted

54 Preston Road Whittle-Le-Woods Chorley PR6 7HH  
 Application for a Certificate of Lawfulness for an existing use as a dwelling house for the occupation of up to six children and carers living together as a single household (Use Class C3b). Ref. No: 18/00957/CLEUD | Received: Fri 12 Oct 2018 | Validated: Thu 18 Oct 2018 | Status: Granted

3 Dark Lane Whittle-Le-Woods Chorley PR6 8AE  
 18/01082/TPO Application Validated Mon 19 Nov 2018  
 Application for works to a protected tree - Chorley BC TPO 8 (Whittle-le-Woods) 1993. Remove 2m of overhanging tree branches from Ash Tree on canal side at rear of property and branches close to building.  
 Granted Mon 14 Jan 2019

Other Decision

40 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN  
 Application for works to a protected tree: Chorley BC TPO no.7 (Whittle-le-Woods) 1996: T18 oak tree overhanging onto property - requires pruning back.  
 Ref. No: 18/00985/TPO | Received: Mon 22 Oct 2018 | Validated: Mon 22 Oct 2018 | Status: Refused

5. Correspondence

1. Best Kept Village 2019 – Invite to information meeting
2. Planning in Practice - meeting invitation  
 Councillor Auwerx has advised he would like to attend this event.
3. Payment notice for loan
4. Notification of precept for War Memorial (£2000)

6. Budgets for 2019 – 2020

The budget for 2019/2020 was reviewed and discussed in detail, and agreed.  
 Agreed budget proposed by Cllr. B Higham and seconded by Cllr McDonald.

\*19/01/02 The Clerk is to advise CBC of the precept requirement for 19/20 of £52.350.00

## 7. Accounts

Outgoings to be approved / signed this meeting

	Ref	JV	Payee	Detail	Total
*19/01/03	2952	18/19-090	SLCC	SLCC Membership	-£122.00
*19/01/04	2953	18/19-091	ALCC	ALCC Membership	-£30.00
*19/01/05	2954	18/19-092	Employee 1	January Salary	-£619.16
*19/01/06	2955	18/19-093	Employee 2	January Salary	-£380.02
*19/01/07	dd	18/19-094	LLC Pension	Pension payment	-£147.42
*19/01/08	dd	18/19-095	PWLB	Loan Payment	-£2,519.98
*19/01/09	2956	18/19-096	D Hull	Winter Planting	-£105.00
*19/01/10	2957	18/19-097	CBC	Dog waste bins	-£258.44

Requisitions to be approved this meeting: NA

Proposed by Cllr. P Higham and seconded by Cllr. Newall.

## 8. Clerks Report

Date for Christmas event 2019 – tree delivery and switch on date.

Agreed to take delivery of the tree on Saturday 23<sup>rd</sup> November, with the switch on event on Sunday 1<sup>st</sup> December.

## Community Garden / Whittle-in-Bloom

Investigations into receiving a grant from the Landfill haven't yielded any results – the best approach seems to be to apply to the LEF for a grant.

After some discussion it was agreed that the Clerk will investigate the grant application, but this will probably not be available in time for the 2019 North West in Bloom competition.

Chairman Bell will advise Dedrah Moss that in all likelihood we will not go ahead this year.

## Community Garden Greenhouse

Chairman Bell advised that a greenhouse is available for the Community Garden.

This prompted discussion as to the type of Greenhouse required (glass breakage / health and safety / risk assessment)

Clerk to look into the insurance and regulatory requirements

## Planting at Waterhouse Green

Chairman Bell has received 2 quotes, but some clarification is required as the quotes vary considerably.

After some discussion Cllr Yates proposed that we go ahead with JD Garstang. This was seconded by Cllr Fogarty.

Chairman Bell will clarify the planting requirements.

## 9. Councillors' reports

Cllr Yates – The dogbin on the playing field has not been emptied for some time.

Cllr Yates – The wall on Shawbrow requires rebuilding

Chairman ..... Date.....

Cllr Yates – Moss Bridge, the coping stones are moving and trees are growing through

Cllr Newall – Trees at Low Mill causing an obstruction

Cllr Fogarty – Grid half way down Dark lane is blocked

Cllr Fogarty – Pothole half way down Dark lane near WAP house

Cllr Fogarty – Blackburn Rd crash barrier now collapsed, needs escalating to Councillors.

Cllr Briscoe – Blocked gullies on the roundabout at Redrow / Preston Rd

Cllr Evans - Blocked gullies on Dolphin Brow

Cllr McDonald – Follow up with Chorley Housing on Rockery

Cllr P Higham – Clarification of the amount agreed for the running track at Whittle-Le-Woods Primary School. Cllr Fogarty offered to sponsor this project and liaise with all parties.

Chairman Bell – There is a Neighbourhood meeting on 28<sup>th</sup> January. Propose requesting that they complete the renovation of the steps or the canal basin.

10. Confidential items

NA

Full Year Accounts to date - against Budget.

Whittle-le-Woods Parish Council																		
Accounts for 2018 /19																		
Date	Minute ref	Receipt / Payment	Reference	R	JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
10/12/2018	*18/12/08	Payment	2947	Y	18/19-079	Expenses Employee 1	December Expenses	-£ 251.38										£ 254.98
10/12/2018	*18/12/09	Payment	2948	Y	18/19-080	Carvers Trees	Christmas Tree	-£ 410.00										£ 410.00
10/12/2018	*18/12/10	Payment	2949	Y	18/19-081	Town Centre Trees	Village Xmas Trees	-£ 240.00										£ 240.00
10/12/2018	*18/12/11	Payment	2950	Y	18/19-082	Cllr Higham	Switch On Refreshments	-£ 164.65										£ 164.65
20/12/2018	*18/12/12	Payment	dd	Y	18/19-076	LLC Pension	Pension payment		£ 147.42									£ 147.42
30/12/2018	*18/12/14	Payment	2945		18/19-077	Employee 2	December Salary	-£ 380.02										£ 380.02
30/12/2018	*18/12/15	Payment	2946	Y	18/19-078	Employee 1	December Salary	-£ 619.16										£ 619.16
10/12/2018	*18/12/16	Payment	2951		18/19-088	David Hull	Maintenance (Invoice 3)					-£ 703.25						£ 703.25
13/11/2018	*18/12/02	Receipt	NL1218-03	Y	18/19-083	Little Kickers	Newsletter Advert	£ 40.00										£ 40.00
13/11/2018	*18/12/03	Receipt	NL1218-11	Y	18/19-084	Independent Living	Newsletter Advert	£ 25.00										£ 25.00
13/11/2018	*18/12/04	Receipt	NL1218-12	Y	18/19-085	Fellows	Newsletter Advert	£ 25.00										£ 25.00
13/11/2018	*18/12/05	Receipt	NL1218-16	Y	18/19-086	Getston Manor	Newsletter Advert	£ 40.00										£ 40.00
13/11/2018	*18/12/06	Receipt	NL1218-17	Y	18/19-087	Joanne Wu	Newsletter Advert	£ 40.00										£ 40.00
30/11/2018	*18/12/07	Receipt	BACS	Y		Interest	Interest									£ 22.98		£ 22.98
20/12/2018	*18/12/13	Receipt	NL1218-04	Y	18/19-089	St Chads Parish Centre	Newsletter	£ 25.00										£ 25.00
<b>December Month Totals</b>								<b>-£ 871.03</b>	<b>-£1,146.60</b>	<b>£ -</b>	<b>£ -</b>	<b>-£703.25</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 22.98</b>	<b>-£ 3.60</b>	<b>£ 2,701.50</b>

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring											
Detail of summary of monthly accounts	30/04/2018	31/05/2018	30/06/2018	30/07/2018	31/08/2018	30/09/2018	31/10/2018	30/11/2018	31/12/2018		
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89	£764.65	£360.66		
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92	£139,181.71	£136,204.69		
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/1)	£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00	£0.00	£0.00		
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,710.32	-£15,127.79	-£7,266.29	-£6,853.82	-£460.20	-£2,919.48		
Receipts this month	£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59	£150.20	£217.98		
Unpresented Receipts	£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00	£310.00	£260.00		
Unpresented Payments	-£515.25	£0.00	-£1,218.50	-£438.66	-£7,513.02	-£5,411.60	-£140.00	£0.00	-£1,103.27		
<b>Balance at month end (26th)</b>	<b>£47,063.74</b>	<b>£97,508.86</b>	<b>£141,739.92</b>	<b>£140,286.32</b>	<b>£133,441.92</b>	<b>£128,174.12</b>	<b>£120,168.81</b>	<b>£139,946.36</b>	<b>£136,565.35</b>		
<b>Budget Monitoring as at 31/10/2018</b>											
<b>Categories</b>	<b>Admin</b>	<b>Salaries</b>	<b>War Mem</b>	<b>Loan</b>	<b>Maint</b>	<b>Grants</b>	<b>Project/Misc</b>	<b>CIL</b>	<b>Interest</b>	<b>VAT</b>	<b>Total</b>
<b>2018 / 19 Budget</b>	<b>-£ 4,466.00</b>	<b>-£ 19,471.00</b>	<b>-£ 2,000.00</b>	<b>-£ 5,040.00</b>	<b>-£ 10,773.00</b>	<b>-£ 500.00</b>	<b>-£ 9,880.00</b>	<b>£ 65,528.14</b>	<b>£ -</b>	<b>£ -</b>	<b>-£ 52,130.00</b>
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87 (Precept inc.)
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65 (CIL Monies inc)
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	-£ 905.00	£ -	£ -	£ 5.58	-£ 837.44	£ 6,405.74
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	£ 4,416.66	£ 5.97	-£ 1,279.94
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	£ 2,760.71
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	-£ 500.00	£ 27,092.00	£ -	£ -	-£ 148.00	£ 25,082.40 (CIL Monies inc)
Nov-18	-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ -	£ 20.20	-£ 42.50	-£ 2,495.00
Dec-18	-£ 871.03	-£ 1,146.60	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 22.98	-£ 3.60	-£ 2,701.50
Jan-19											£ -
Feb-19											£ -
Mar-19											£ -
<b>Balance to date</b>	<b>-£ 10,910.17</b>	<b>-£ 12,201.29</b>	<b>£ -</b>	<b>-£ 2,519.98</b>	<b>-£ 2,736.15</b>	<b>£ 250.00</b>	<b>-£ 1,905.00</b>	<b>£ 18,684.34</b>	<b>£ 69.83</b>	<b>£ 1,789.66</b>	<b>£ 88,816.05</b>
<b>Spend against Budget</b>	<b>£ 6,444.17</b>	<b>-£ 7,269.71</b>	<b>-£ 2,000.00</b>	<b>-£ 2,520.02</b>	<b>-£ 8,036.85</b>	<b>-£ 750.00</b>	<b>-£ 7,975.00</b>	<b>£ 46,843.80</b>	<b>-£ 69.83</b>	<b>-£ 1,789.66</b>	<b>-£ 140,946.05</b>

Chairman .....

Date.....