

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, August 12th 2019.

Present Chair Newall, Parish Councillors Bell, Briscoe, Evans, B Higham, P Higham, McDonald, Wood, Yates, and the Clerk.

Apologies Councillors Auwerx, Fogarty, and Partington

The meeting opened at 7.35pm.

Visitors NA

1. Minutes

*19/08/01 The minutes of the previous meeting were approved & signed

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

Town Lane - OK, Hillside Crescent – OK. Water House Green – OK.
Purchase of replacement pads & batteries agreed.

4. Planning Matters

New

Leatherlands Farm Moss Lane Whittle-Le-Woods Chorley PR6 7DD

Application to discharge condition 6 (management and maintenance of streets) attached to planning permission 16/00509/FULMAJ (erection of 45 no. dwellings and associated landscaping and infrastructure)

Ref. No: 19/00703/DIS | Received: Wed 17 Jul 2019 | Validated: Wed 17 Jul 2019 | Status: Awaiting decision

Information Only

179 Preston Road Whittle-Le-Woods Chorley PR6 7PR

Application for works to a protected tree - Chorley BC TPO 5 (Whittle-le-Woods) 2012 - T.1 Beech tree, Fell.

Ref. No: 19/00553/TPO | Received: Tue 11 Jun 2019 | Validated: Mon 15 Jul 2019 | Status: Awaiting decision

Passed to Tree Warden

1 Spring Crescent Whittle-Le-Woods Chorley PR6 8AD

Reference 19/00747/FULHH, Application Validated Wed 31 Jul 2019

Proposal Detached garage.

Status Awaiting decision

Chair

Date.....

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

Leatherlands Farm Moss Lane Whittle-Le-Woods Chorley PR6 7DD

Application to discharge condition 23 (management and maintenance of drainage) attached to planning permission 16/00509/FULMAJ (erection of 45 no. dwellings and associated landscaping and infrastructure)

Ref. No: 19/00543/DIS | Received: Fri 07 Jun 2019 | Validated: Thu 13 Jun 2019 | Status: Granted

26 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992. (T5) Sycamore - Crown raise over the footpath and road 2.5 and 5 metres respectively and a 15% crown reduction.

Ref. No: 19/00507/TPO | Received: Fri 24 May 2019 | Validated: Tue 28 May 2019 | Status: Granted

The Gate House 2 Shaw Hill Drive Whittle-Le-Woods Chorley PR6 7PN

Application for works to protected trees - Chorley BC TPO 2 (Whittle Le Woods) 1978. T1 to T3 - Pinus Nigra - Reduce over hanging lateral branches by 1.5m from adjacent buildings. T4 - Fagus sylvatica - Reduce extended limb over highway by 2m. Crown lift to 5.5m over highway and clear around street light. Reduce canopy from property by 1.5m.

Ref. No: 19/00490/TPO | Received: Tue 21 May 2019 | Validated: Thu 23 May 2019 | Status: Granted

Springwood 68A Blackburn Road Whittle-Le-Woods Chorley PR6 8LH

Section 73 application to vary condition 3 (approved plans) of planning permission ref: 17/01124/FUL (which was the demolition of existing stables and store buildings and erection of one detached dwelling with associated landscaping) involving the erection of a domestic ancillary outbuilding to be used for stabling.

Ref. No: 19/00445/FUL | Received: Thu 09 May 2019 | Validated: Wed 15 May 2019 | Status: Granted

37 Delph Way Whittle-Le-Woods Chorley PR6 7TG

Side/rear extension and internal alterations.

Ref. No: 19/00442/FULHH | Received: Tue 07 May 2019 | Validated: Mon 13 May 2019 | Status: Granted

11 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for work to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996. Trees 1, 3 & 4 (sycamore) a crown reduction of 1 to 1.5m and a crown lift up to 4m. T2 (lime) - complete removal

Ref. No: 19/00423/TPO | Received: Wed 01 May 2019 | Validated: Thu 09 May 2019 | Status: Refused

Playing Field Kem Mill Lane Whittle-Le-Woods

Proposed car park

Ref. No: 19/00325/FUL | Received: Fri 05 Apr 2019 | Validated: Fri 05 Apr 2019 | Status: Granted

Other Decision

3 Parksyde Cottages Dawson Lane Whittle-Le-Woods Chorley PR6 7DS

Single storey side/rear extension and external alterations including new windows to gable end at ground and first floor

Ref. No: 19/00516/FULHH | Received: Tue 28 May 2019 | Validated: Tue 28 May 2019 | Status: Withdrawn

5. Correspondence

Email via Cllr Wood - Should the Parish Council be actively involved in publicising the CMA investigation into possible mis-sold leasehold?

The publication of the CMA investigation into possible mis-sold leasehold does not fall within the remit of the Parish Council as prescribed by the governing law. Clerk to advise resident.

Barrier on Blackburn Road – Cllr Gordon France

Cllr France has taken on board the issues raised regarding the crash barrier along Blackburn Rd. He has requested that LCC look at replacing the barrier due to health & safety concerns.

6. Committee Updates / Events

Scarecrow Festival – see email from Cllr Evans

There will be cash prizes with minor gifts for Children. There will be no sponsorship. The event will run from the 7th to the 21st September.

The banners have been ordered, and will be situated on the railings next the Whittle chippy, and on the A6 at the top of School Brow. The revised posters have been published. The entry forms are to be made available on both Parish Council websites, or by contacting either Clerk. The deadline for entries is the 03/09/19.

Chair Newall thanked Cllr’s Evans & Auwerx for their involvement and persistence in the Scarecrow Festival project.

Youth Events update – Trailer Cave – 10/08/19

The weather was particularly bad, being very wet and quite windy, however the trailer cave was a great success, as it is inside. It was a slow start but many children enjoyed the experience in the afternoon. Cllr McDonald also enlisted the help of a local tractor owner to assist in moving the trailer cave which had become bogged down in the mud by the end of the day!

2020 Whittle-in-Bloom

The Clerk has been approached by Tim Burrows of Lancashire Wildlife Trust with a view to assisting the Parish Council with the Whittle-in-Bloom Project. LWT are responsible for the funding available due to the Landfill Tax, and will work with the

Chair

Date.....

Council to fund an appropriate project. Chair Newall & Cllr Bell are to meet with Tim Burrows to discuss the scope of the project.

Victory in Europe Day – Friday the 8th May 2020 (Bank holiday moved)
Proposals and ideas are requested from the Parish Councillors on a fitting celebration for Victory in Europe day.

The Whittle walks / maps CIL project update
An outline of the map has been provided. Chair Newall suggested a sub-group convene and present to the Council at the next meeting.

Christmas tree switch on event.
The tree / tipi / band are booked. Clerk has the Carol sheets.
Chair Newall requested nominations for the person to switch on the lights. Jayne Rae was suggested, due to the amount of Community work she has been involved with over recent months. This was unanimously agreed.
It was suggested that lighting was required within the Tipi, Cllr McDonald will look into the provision of some spot lighting.
It was also suggested that a PA system would improve the occasion. Cllr Bell will investigate and provide an update.

Sewerage issues on Shaw brow and surrounding area.
Chair Newall explained the circumstances regarding the rupturing of the mains sewer on Shaw Brow which has caused enormous distress and obvious practical issues to all of those affected. It was advised that the event was in no way foreseeable by the residents who had made the planning application, but may have been caused by the planning consultation process. United Utilities do not seem to have been consulted during the process. Clerk to investigate and advise on what lessons can be learnt to ensure a similar event does not reoccur.

Maintenance update
David Hull provided a statement of works carried out over the last few weeks.

7. Reports from Representatives

Chorley Liaison / Neighbourhood Area Meetings / Charity / Community Hall Trust / War Memorial / Planning & Environment / Grants /Finance / Staffing / Flooding

Chorley Liaison
Cllr Evans raised two questions of Keith Iddon
One was a suggestion which has been raised before, that of speed along Chorley Old Road, in the Chorley direction: which was to paint double white lines down the centre of the road and to put chevrons on the stone wall outside the farm approaching the hill called Dolphin Brow, with a "Slow" sign in the main side, with a corresponding arrangement towards Preston; the other was a continuation of the complaint to LCC concerning 1 Jubilee Close, Chorley Old Road, whose border plants have vastly exceeded their remit in that they reach the edge of the kerb where there was once a footpath, and now, over the edge and actually into the road itself.

Chair

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Flooding

Cllr Partington requested (in his absence) that the Clerk table a proposed requisition for items for the Flooding Committee. The proposed spend is £684.

The requisition was approved.

Cllr Briscoe advised that the gullies on Town Lane / Copthurst Lane have at last been cleared.

Community Hall Trust

Cllr P Higham reminded the Council that the Flower Craft & Vegetable Show will be held on Saturday the 24th August.

War Memorial Committee

Cllr Bell advised that a new litter bin and seat had been added.

8. Clerks Report

Kem Mill Lane Playing Field Mowing

CBC have mowed the whole field to bring the grass length back to a suitable height. The clubs will now use the mower to maintain the whole of the field rather than just the pitches.

Lengthsmans Rota

Clerk has discussed with the Lengthsman and proposed that the rota be left as it is, as the Lengthsman is excellent at adjusting his routes to cover hot spots, or area that require his attention.

Cuerden Valley Membership

Council agreed to renew the membership.

9. Accounts

Outgoings to be approved / signed this meeting

	Ref	JV	Payee	Detail	Total
*19/08/02	BACS	NL-0619-03	Independant Living	Newsletter Advert	£40.00
*19/08/03	BACS	WLWHB19-03	Leyland Leisure	Hanging Basket	£17.00
*19/08/04	BACS	WLWHB19-04	Dial Time	Hanging Basket	£17.00
*19/08/05	BACS	NL-0619-04	Fellows Building	Newsletter Advert	£40.00
*19/08/06	BACS	WLWHB19-04	Whittle Tea Rooms	Hanging Basket	£17.00
*19/08/07	3011	19/20-044	CBC	Youth Events licence	-£100.00
*19/08/08	3012	19/20-045	CBC	Clean up event (29/06/19)	-£390.00
*19/08/09	BACS	WLWHB19-04	Whittle Dental Practise	Hanging Basket	£17.00
*19/08/10	3013	19/20-046	Lisa Pickering	Invoice for Website hosting	-£24.99
*19/08/11	3010	19/20-042	Employee 1	Salary August	-£535.14
*19/08/12	BACS	WLWHB19-04	Seaview	Hanging Baskets	£119.00
*19/08/13	dd	19/20-043	LLC Pension	Pension payment	-£251.23
*19/08/14	Cash	NL-0619-01	P Hitchen	Newsletter Advert	£25.00
*19/08/15	Cash	19/20-048	Petty Cash	Petty Cash	-£25.00

10. CIL Monies

Chair

Date.....

Grant of CIL monies from the council on behalf of Leyland and Chorley Hockey Club - a pair of goals for competition use is £3582 including VAT and delivery

Cllr Wood declared an interest and did not partake in the decision.

There was some discussion regarding the location of the Club. Cllr Wood explained that the Club has been long established but plays all its games and trains at the pitches in Buckshaw. The pitches are part of the Parish of Whittle and many Whittle residents are involved in the club.

Cllr Evans proposed that the full amount should be awarded, seconded by Cllr Bell. All agreed to the proposal. Clerk to discuss the logistics with Keith Gradwell.

Grant for defibrillator at St Chads Parish Centre – 25-50% (estimated cost £1400)

Cllr McDonald proposed that the full amount be provided for the defibrillator, Cllr Evans seconded. The proposal was agreed. Clerk to liaise with St Chads to arrange the ordering of the defib.

11.Councillors' reports

Cllr Yates Reported a transit type van persistently parking on the pavement at the top of Hillside Crescent next to the Red Phone box.

Cllr Briscoe Public seat on Copthurst Lane seems to have been neglected. Suggested that David Hull be requested to strim the area around the seat and Cllr Briscoe will paint it.

Cllr McDonald The area at the top of Church Hill has been scarified by CCH and now looks very bare. Could CCH be requested to carry out some planting? Cllr Bell advised he would look into the matter.

Chair Newall The public footpath from Town Lane towards Lilliput Nursery is overgrown with Ragwort and needs clearing.

12. Confidential items

NA

The meeting closed at 9.10pm. The next Parish Council Meeting will be held at the village hall on Monday 09th September at 7:30pm.

Chair

Date.....

Whittle-le-Woods Parish Council																		
Accounts for 2019 / 20																		
Date	Minute ref	Receipt / Payment	Reference	R JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	Interest	VAT	CIL	Total	
05/08/2019	*19/08/02	Receipt	BACS	Y	NL-0619-0	Independant Living	Newsletter Advert	£ 40.00									£ 40.00	
05/08/2019	*19/08/03	Receipt	BACS	Y	WLWHB19	Leyland Leisure	Hanging Basket	£ 17.00									£ 17.00	
07/08/2019	*19/08/04	Receipt	BACS	Y	WLWHB19	Dial Time	Hanging Basket	£ 17.00									£ 17.00	
07/08/2019	*19/08/05	Receipt	BACS	Y	NL-0619-0	Fellows Building	Newsletter Advert	£ 40.00									£ 40.00	
12/08/2019	*19/08/06	Receipt	BACS	Y	WLWHB19	Whittle Tea Rooms	Hanging Basket	£ 17.00									£ 17.00	
12/08/2019	*19/08/07	Payment	3011	Y	19/20-044	CBC	Youth Events licence						-£ 83.33		-£ 16.67		-£ 100.00	
12/08/2019	*19/08/08	Payment	3012	Y	19/20-045	CBC	Clean up event (29/06/19)						-£ 390.00				-£ 390.00	
14/08/2019	*19/08/09	Receipt	BACS	Y	WLWHB19	Whittle Dental Practise	Hanging Basket	£ 17.00									£ 17.00	
15/08/2019	*19/08/10	Payment	3013	Y	19/20-046	Lisa Pickering	Invoice for Website hosting	-£ 24.99									-£ 24.99	
31/08/2019	*19/08/11	Payment	3010	Y	19/20-042	Employee 1	Salary August		-£ 535.14								-£ 535.14	
19/08/2019	*19/08/12	Receipt	BACS	Y	WLWHB19	Seaview	Hanging Baskets	£ 119.00									£ 119.00	
19/08/2019	*19/08/13	Payment	dd	Y	19/20-043	LLC Pension	Pension payment		-£ 251.23								-£ 251.23	
August Month Totals								£ 242.01	-£ 786.37	£ -	£ -	£ -	£ -	-£ 473.33	£ -	-£ 16.67	£ -	-£ 1,034.36

2019 / 20 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring

Categories	19/20 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin	£6,950.00	£0.00	£0.00	-£264.48	-£807.00	£242.01								-£829.47	£6,120.53
Salaries	£15,365.00	-£2,370.42	-£1,184.82	-£1,184.82	-£1,084.83	-£786.37								-£6,611.26	£8,753.74
War Mem	£2,500.00	£0.00	£0.00	£0.00	£0.00	£0.00								£0.00	£2,500.00
Loan	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00								-£2,519.98	£2,520.02
Maint	£17,310.00	-£1,787.00	£0.00	-£592.00	-£717.25	£0.00								-£3,096.25	£14,213.75
Grants	£500.00	-£94.00	£0.00	£0.00	£0.00	£0.00								-£94.00	£406.00
Project/Misc	£16,760.00	-£1,300.50	-£29.98	-£5,183.22	-£450.00	-£473.33								-£7,437.03	£9,322.97
Interest		£27.67	£31.74	£28.12	£31.98	£0.00								£119.51	£119.51
VAT		-£166.03	£0.00	-£1,042.83	£0.00	-£16.67								-£1,225.53	-£1,225.53
Total	£64,425.00	-£5,690.28	-£1,183.06	-£8,239.22	-£5,547.08	-£1,034.36								-£21,694.00	£42,731.00
CIL	£106,697.71	£0.00	£0.00	£0.00	£0.00	£0.00								£0.00	£106,697.71

Summary of bank accounts	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at 26th of previous month	£865.13	£737.73	£1,090.79	£1,161.56	£347.48	£648.14						
41346420 - Balance at 26th of previous month	£110,270.61	£187,604.60	£185,632.27	£177,664.01	£175,692.13	£171,724.11						
Precept / CIL Amount to deposit account	£91,315.73	£0.00	£0.00	£0.00	£0.00	£0.00						
Payments this month	-£5,717.95	-£1,214.80	-£7,929.23	-£5,579.06	-£3,821.36							
Receipts this month	£0.00	£0.00	£0.00	£31.98	£227.00							
Unpresented Receipts	-£100.00	-£100.00	-£100.00	£0.00	-£73.00							
Unpresented Payments	£8,291.19	£304.47	£131.74	£2,761.12	£0.00							
Balance at month end (26th)	£188,342.33	£186,723.06	£178,825.57	£176,039.61	£172,372.25							

Chair

Date.....