

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 11th September 2023, at 7.30pm.

Present Vice-Chair B Higham; Parish Councillors Auwerx, Bell, Briscoe, Fogarty, P Higham, Newall, Yates, and the Clerk

Apologies Councillors Blythe, Evans, McDonald and Wood

Visitors 1 Member of the Public

The meeting opened at 7.30pm.

1. Minutes

*23/09/01 The minutes of the previous meeting were approved

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

All defibs are OK. Cllr Briscoe advised that all 3 locks on the electricity cabinets have been changed and made safe. Keys were provided to the Clerk, Cllr Fogarty and Cllr Briscoe.

4. Planning Matters

Land At Plot 3 Millstone Close Whittle-Le-Woods
Application to discharge condition nos. 5 (materials), 6 (fencing and walls), 9 (Landscape Plan), 12 (SAPS) and 13 (Solar Panels) of planning permission ref: 22/00572/FUL - Erection of 2no. detached dwellings
Ref. No: 23/00710/DIS | Received: Tue 22 Aug 2023 | Validated: Tue 22 Aug 2023 | Status: Awaiting decision
No comment required

31 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN
Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: Oak Tree 1 - Crown reduction and removal of up to two branches; Oak Tree 2 - Crown reduction and removal of up to two branches; Oak Tree 3 - Crown thin; and Oak Tree 4 - Removal of up to three branches.
Ref. No: 23/00708/TPO | Received: Mon 21 Aug 2023 | Validated: Tue 29 Aug 2023 | Status: Awaiting decision
Passed to Tree Warden

Hill Top Farm North Hill Top Lane Whittle-Le-Woods Chorley PR6 7QS
Request for a screening opinion pursuant to Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 proposed residential development of up to 60no. dwellings on land off Hill Top Lane, Whittle le Woods, Chorley.

Chair

Date.....

Ref. No: 23/00693/SCE | Received: Tue 15 Aug 2023 | Validated: Tue 15 Aug 2023 |
Status: Awaiting decision

This land is currently designated as safeguarded in the current local plan and is used as grazing land for farm animals. There is no mention in the report about nutrient neutrality. This land has been used for cattle grazing for at least 220 years. We know this as a navigator was prosecuted for slaughtering a farmer’s cow to eat when the nearby Lancaster canal was being dug prior to its opening in 1803. After this amount of time the number of nitrates locked up in this land must be considerable and any excavation or disturbance would release this into the river Lostock with potentially extreme harmful consequences. It is obvious that the applicant has not done its homework. Had they done so they would also have been aware of the constant flooding of Hill Top Lane near Hill Park. Surface water from this site runs along Hill Top Lane as well as being collected in a recently dug trench north of Hill Park and discharges onto Hill Top Lane to cause flooding to a depth of 300mm causing traffic to reverse their journey. Lancashire County Council are in regular attendance but a solution seems to be beyond them. This problem has existed for many years. To make matters worse this is a designated cycle route so this needs to be considered. Deer and foxes are resident in this area and are regularly seen on this site. Bats are also prevalent that roost in the farm buildings adjacent to the site. Any access to this site is limited as this is a narrow country lane with no footpaths. It is obvious from these comments that an EIA is needed and required. This is a particularly sensitive area and any development will have a great adverse impact not only on this area but the village in general.

Doorway To Value 50 Preston Road Whittle-Le-Woods Chorley PR6 7HH
Application for advertisement consent for the display of 2no. internally illuminated fascia signs on western elevation and 1no. internally illuminated fascia sign on southern elevation of existing building

Ref. No: 23/00682/ADV | Received: Wed 09 Aug 2023 | Validated: Wed 09 Aug 2023 |
Status: Awaiting decision

The Parish Council suggest that the illuminated signs are turned off at 10.00 PM until 8.00AM

107 Preston Road Whittle-Le-Woods Chorley PR6 7PJ
Application for works to protected trees - Chorley BC TPO 9 (Whittle-le-Woods) 1987:
Tree B Oak - Crown lift to 2.5 metres over footpath, clearance of deadwood and attention to welded branches; Tree H Oak -Removal of deadwood, crown lift by 3 metres, attention to crossing and rubbing branches, crown reduction to provide sufficient clearance to property; and Tree G Oak - Crown reduction to reduce back from property; crown clean to remove dead wood.

Ref. No: 23/00653/TPO | Received: Mon 31 Jul 2023 | Validated: Wed 16 Aug 2023 |
Status: Awaiting decision

Passed to Tree Warden

Chair

Date.....

179 Preston Road Whittle-Le-Woods Chorley PR6 7PR
Application for works to protected trees - Chorley BC TPO 3 (Whittle-le-Woods) 1989
Chorley BC TPO 5 (Whittle-le-Woods) 2012: T1 Oak - Fell; T2 Oak - Fell; and T3 Oak -
Fell.

Ref. No: 23/00626/TPO | Received: Tue 25 Jul 2023 | Validated: Mon 14 Aug 2023 |
Status: Awaiting decision

Passed to Tree Warden

2 Far Nook Whittle-Le-Woods Chorley PR6 7NY
Single storey side extension and single storey rear extension (following demolition of
existing conservatory)

Ref. No: 23/00576/FULHH | Received: Thu 06 Jul 2023 | Validated: Mon 17 Jul 2023 |
Status: Awaiting decision

*The Parish Council wish to ensure that due consideration is provided to the neighbours
of the property. That all materials used are in keeping with the established dwelling
and area, and that property boundaries are not encroached upon in any way.*

26 Dorset Drive Buckshaw Village Chorley PR7 7DN
Insertion of door to side elevation of existing garage to allow access from rear garden

Ref. No: 23/00558/FULHH | Received: Fri 30 Jun 2023 | Validated: Mon 31 Jul 2023 |
Status: Awaiting decision

*This retrospective application looks to be a visual detriment to the building and is not in
keeping to the style of the neighbouring properties.*

1 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR
Close boarded fence, 1.75m in height, to southern and western boundary of property

Ref. No: 23/00467/FULHH | Received: Fri 02 Jun 2023 | Validated: Tue 01 Aug 2023 |
Status: Awaiting decision

*This 1.8 metre fence would result in a detrimental effect to the street scene.
Neighbours to be consulted.*

Granted

Coop 144 Chorley Old Road Whittle-Le-Woods Chorley PR6 7LR
Application for works to protected trees - Chorley BC TPO 2 (Whittle-le-
Woods/Brindle) 1968: T1 Sycamore - Crown reduce to clear building by 2m; and T2
Sycamore - Crown lift to clear 4m above goods service yard and crown reduce by 1.5m
to nearest secondary branches

Ref. No: 23/00520/TPO | Received: Mon 19 Jun 2023 | Validated: Mon 26 Jun 2023 |
Status: Granted

36 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN
Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996:
T13, T14, T15, T16 Oaks - 2 metre lateral reduction of branches overhanging rear
gardens; and T17, T18 Oaks - Prune back to property boundary

Chair

Date.....

Ref. No: 23/00508/TPO | Received: Fri 16 Jun 2023 | Validated: Thu 22 Jun 2023 |
Status: Granted

Gate Piers to Shaw Hill 5 Metres South East Of The Lodge 177 Preston Road Whittle-Le-Woods

Application for works to a protected tree - Chorley BC TPO 9 (Whittle-le-Woods) 1987: T1 Oak – Fell

Ref. No: 23/00551/TPO | Received: Wed 28 Jun 2023 | Validated: Tue 04 Jul 2023 |
Status: Granted

191 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Application to discharge condition no. 4 (materials) attached to planning permission ref: 23/00262/FULHH (Single storey rear extension, new dormer to rear elevation and detached double garage (following the demolition of existing shed))

Ref. No: 23/00582/DIS | Received: Sun 09 Jul 2023 | Validated: Mon 10 Jul 2023 |
Status: Granted

8 Shaw Brow Whittle-Le-Woods Chorley PR6 7LE

1) Remodel an existing detached house with 2no. two storey side extensions and single storey rear extension. 2) Front boundary wall and vehicular access gates, maximum height 2.1m. (Alternative submission to planning permission ref: 20/00966/FULHH)

Ref. No: 23/00405/FULHH | Received: Sun 07 May 2023 | Validated: Tue 09 May 2023 |
Status: Granted

22 Cliffe Drive Whittle-Le-Woods Chorley PR6 7HT

Box dormer to front elevation, box dormer and raised decking to rear elevation and rendering to full building

Ref. No: 23/00352/FULHH | Received: Sat 22 Apr 2023 | Validated: Mon 24 Apr 2023 |
Status: Granted

Other

Hill Top Farm South Hill Top Lane Whittle-Le-Woods Chorley PR6 7QS

Request for a screening opinion in respect of a proposed residential development on land off Hill Top Lane, Whittle-Le-Woods, Chorley Open for comment icon

Ref. No: 23/00611/SCE | Received: Thu 20 Jul 2023 | Validated: Thu 20 Jul 2023 |
Status: Awaiting decision

This land is currently designated as safeguarded in the current local plan and is used as grazing land for farm animals. There is no mention in the report about nutrient neutrality. This land has been used for cattle grazing for at least 220 years. We know this as a navigator was prosecuted for slaughtering a farmer’s cow to eat when the nearby Lancaster canal was being dug prior to its opening in 1803. After this amount of time the amount of nitrates locked up in this land must be considerable and any excavation or disturbance would release this into the River Lostock with potentially extreme harmful consequences. It is obvious that the applicant has not done its homework. Had they done so they would also have been aware of the constant

Chair

Date.....

flooding of Hill Top Lane near Hill Park. Surface water from this site runs along Hill Top Lane as well as being collected in a recently dug trench north of Hill Park and discharges onto Hill Top Lane to cause flooding to a depth of 300mm causing traffic to reverse their journey. Lancashire County Council are in regular attendance but a solution seems to be beyond them. This problem has existed for many years. To make matters worse this is a designated cycle route so this needs to be considered. Deer and foxes are resident in this area and are regularly seen on this site. Bats are also prevalent that roost in the farm buildings adjacent to the site. Any access to this site is limited as this is a narrow country lane with no footpaths. It is obvious from these comments that an EIA is needed and required. This is a particularly sensitive area and any development will have a great adverse impact not only on this area but the village in general.

Decision from CBC Planning - an Environmental Impact Assessment will not be required in this instance 25/08/2023

Cllr Newall explained the Local Plan numbers of properties to the Parish Council. If the numbers cannot be met than the Green Belt allocation will be reviewed.

Fig Tree House Barn Tanhouse Lane Whittle-Le-Woods Chorley PR6 8FD Conversion of existing barn to dwellinghouse, including part single / part two storey extension with glazed link to house (retrospective)

Reference 23/00585/FUL | Alternative Reference PP-12291693 | Application Validated Mon 31 Jul 2023 | Status Awaiting decision

Whittle-le-Woods Parish Council object to this retrospective application due to the proximity of the proposed extension to the boundary with the neighbouring residential property, The Elms, it is considered that there is too great an impact on the amenity of the occupiers of this property. If the conversion has not been built to the approved plans then it should be rectified. Whittle-le-Woods Parish Council would expect that Chorley Planning will to enforce the original approved application. If the building inspector has not checked the progress of work accurately then this also rests with the planning department

Application withdrawn 29/08/2023

Lucas Green Lucas Lane Whittle-Le-Woods Chorley PR6 7DA

Application to discharge conditions no.5 (dwelling emission rate), no.8 (surface water drainage scheme) and no.9 (surface water and pollution prevention) of outline planning permission 18/00367/OUTMAJ (Outline planning application for the means of access for up to 10no. residential dwellings, following the demolition of the existing dwelling and garage. All other matters reserved).

Ref. No: 22/00913/DIS | Received: Tue 23 Aug 2022 | Validated: Tue 23 Aug 2022 | Status: Unknown

Decision 11/07/2023:

Condition 5 – Dwelling emission rates

With reference to the details of dwelling emission rates received on 23 August 2022, these are considered to be acceptable and can be approved and therefore the

condition can be discharged. The development must be completed in accordance with the approved details.

Condition 8 – surface water drainage scheme

With reference to the submitted details of surface water drainage received on 23 August 2022, the details are not acceptable and are not approved and therefore the condition cannot be discharged. Please refer to the letter received from the Lead Local Flood Authority dated 14 September 2022. Once you have the updated details to meet the requirements of the condition, please resubmit a new application to discharge the requirements of this condition.

Condition 9 – surface water and pollution prevention

With reference to the details of surface water and pollution prevention received on 23 August 2022 and 20 March 2023, this is considered to be acceptable and can be approved and therefore the condition can be discharged. The development must be completed in accordance with the approved details

Cllr Newall advised that there have been issues with sewerage leaks from the development based upon the developers using the incorrect pipework. Untied Utilities have attended and stated that the current system does not meet the planning conditions. There has been sewerage in the brook which feeds the river Lostock.

7 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX

Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1995:

T1 Oak - 2 metre lateral reduction of the lowest two branches growing over summerhouse plus pruning of smaller branches growing close to summerhouse; T1 Oak - overall crown reduction by 2 metres; and T2 Oak - overall crown reduction by 2 metres

Ref. No: 23/00333/TPO | Received: Fri 14 Apr 2023 | Validated: Thu 20 Apr 2023 |

Status: Unknown

Decision 07/07/2023:

1. The following works are REFUSED:

T1 Oak - overall crown reduction by 2 metres; and T2 Oak - overall crown reduction by 2 metres.

Reason: These proposed tree works to T1 and T2 are unjustified and would unacceptably reduce the visual amenity provided by the trees.

2. The following works are APPROVED:

T1 Oak - 2 metre lateral reduction of the lowest two branches growing over summerhouse plus pruning of smaller branches growing close to summerhouse.

3. The tree works hereby permitted must be completed within two years of the date of this permission.

Reason: Required in accordance with The Town and Country Planning (Tree Preservation) (England) Regulations 2012.

4. The tree works hereby permitted shall be undertaken in accordance with British Standard BS 3998:2010 or any subsequent amendment to the British Standards.

Reason: To safeguard the health and appearance of the trees being retained

Chair

Date.....

Land To The West Side Of Blackburn Road Chorley
22/01243/FULMAJ | Detailed planning application for an employment development (comprising 75 units across a range of buildings with a combined total 29,971 sqm floorspace, in Use Classes E(g), B2 and B8), including new access of A674, internal circulation, parking, servicing, landscaping and ancillary works |

Raised by concerned residents

Cllr Newall proposed that the Parish Council object to this planning application. Cllr Briscoe advised that there will be 40-50 industrial units which will have a major visual impact upon the area.

Cllr Briscoe will draft a response on behalf of the Parish Council.

The Clerk is requested to submit the objection to the application.

5. Matters Arising

The Parish Council discussed a grant application from Girl Guide Libby Makin to assist in fundraising for the USA International meeting of the Girl Guides. The grant request is for £300. Libby has been fundraising for the additional monies required for the trip. Proposed by Cllr Yates, seconded by Peter Higham. The Clerk asked Libby would provide an article for the Newsletter.

Unanimously agreed

The meeting was suspended for Public Participation at 7.53pm

A member of the public wished to discuss a letter sent to Redrow regarding the proposed development on Town Lane. Cllr Newall asked for clarification on the purpose of the letter. The member of the public advised that a copy has been sent to the Parish Council and that it outlined the concerns of the public regarding issues about radioactive waste on the site.

The Clerk confirmed that this has not been received.

Cllr Newall advised that Doug Cridland at CBC is dealing with the concerns raised and that the member of public needed to be patient whilst this is investigated.

The Parish Council agreed that it has assisted with this issue as much as possible.

The member of public began to insist that the Parish Council take immediate action on the issue, and was then asked to leave the meeting as it was being disrupted.

The member of public left the meeting at 8.06pm.

The meeting reconvened at 8.06pm

Cllr Colin Evans to become the formal representative of Whittle-le-Woods Parish Council on Road Safety matters.

Unanimously agreed.

SpIDs update and quotes – Cllr Evans

Consultation is complete Cllr Evans to update the Parish Council on progress.

Consultation outcomes to be published.

In Cllr Evans absence the Clerk provided an update on the project. It was agreed that

Chair

Date.....

10 posts and 6 SpIDS are to be approved. A total cost of £25k will be allocated from CIL monies. Cllr Bell proposed, Cllr P Higham seconded.
Cllr Yates suggested cost for the moving of the SpIDS should be sought from David

Update Neighbourhood Area Meeting - Eastern Parishes (20/07/2023)
No update as Cllr Evans is not present.

Poster against house building (Poster sent by Cllr P Higham) suggested 200 x A4 copies plus 50 x A4 copies laminated.

The posters will be black writing on a green background. The Parish Council information will be added to the posters.

Cllr P Higham Proposed that the posters are printed, Cllrs Bell and Newall seconded. It was agreed that a maximum of £150 + vat would be budgeted.

Grant request - Christmas Adventure end of November at St John’s Church
It was unanimously agreed to provide a grant of £500.

The Clerk is requested to ask if Clayton-le-Woods Parish Council are also contributing.

Playing Field Trust

Cllr Yates – The running of the Playing Field Trust proposed to be handed over to the Parish Minutes from May Meeting of the Parish Council:

Council Cllr Yates advised that the Clerk has suggested a meeting to agree a way forward in line with the constitution of the Playing Field Trust. Cllr Yates suggested that this is not necessary as the issue will come to full Council anyway. Cllrs B Higham, P Higham and Newall said that the Trust need to follow a process. Cllr B Higham asked what happens if nobody wants to be a trustee? Cllr P Higham said numerous people and their positions have to be trustees. The existing trustees need to have a meeting and document officially what they want to happen then it can move forward, the Clerk will need to be present.

It was agreed that the current Trustees need to hold a meeting and advise the Charity Commission of the outcome. There may be a requirement to advertise for other Trustees to take over the Playing Field Trust.

Cllr Yates asked what the outcome would be if all of the Trustees resigned. Cllr P Higham advised that this would need to be registered with the Charity’s Commission by logging in and resigning.

The Clerk is requested to advise the Trustees of their next actions.

Dog Waste Bin on Canal Path near The Malthouse Public House.

It was agreed that the Clerk will approach CBC with a request to place a wastebin on the corner of the canal on Moss Lane.

6. Clerks Update

Bench maintenance completed by Chris Briscoe. Separate report attached.
 Bench on Preston Road (Top of Lea Road) requires replacement.
 Quotes have been requested from David Hull and JTW Management Ltd.
 David Hull has declined to quote as the job is too much for him.
 JTW Management have quoted £2280 for the replacement of the bench.
 Cllr Briscoe suggested that he may be able to find a cheaper quote and it was agreed he should look into this.

All the work on the village hall for the insurance claim has now been completed.
 MJ Fellows have provided the final invoice for payment.

Update from David Hull:

1. Cut the grass on Cow Well x 4
2. Strimmed the lower vegetation on the Cow Well footpath and cleaned up
3. Weeded Triangle
4. Cut back lower hedge, strimmed lower vegetation and cleared footpath on Town Lane from house Number 72 to 48
5. Strimmed Smithy Fields footpath, litter picked and removed grass from the footpath.

7. Accounts

Outgoings approved this meeting

Date	Payment Ref	Minute Ref	Description	Supplier	Net	VAT	Total
01/09/2023	2324-060	*23/09/2	Monthly Website Subscription	James Reilly (Easy Websites)	£23.00	£4.60	£27.60
28/09/2023	2324-061	*23/09/3	Employee 1 Salary	Lisa Burton	£781.01	£0.00	£781.01
28/09/2023	2324-062	*23/09/4	Employee 2 Salary	Malcolm Bell	£505.75	£0.00	£505.75
17/09/2023	2324-063	*23/09/5	Pension Payments	Local Pensions Partnership (LPP)	£466.81	£0.00	£466.81
01/07/2023	2324-033	*23/09/6	Maintenance	David Hull (David Hull)	£970.00	£0.00	£970.00
22/08/2023	2324-043	*23/09/7	Community Infrastructure Levy	Hillary Sharrock (Danvic Turf Care Ltd)	£1,493.32	£298.66	£1,791.98
21/08/2023	2324-044	*23/09/8	Maintenance	Chris Briscoe (Chris Briscoe)	£1,247.06	£0.00	£1,247.06
22/08/2023	2324-046	*23/09/9	Flood Committee Equipment	PAR Group	£41.62	£8.32	£49.94
22/08/2023	2324-047	*23/09/10	Community Infrastructure Levy	Mark Bolton (PitchPrep)	£350.00	£70.00	£420.00
22/08/2023	2324-048	*23/09/11	ICO Subscription	ICO	£35.00	£0.00	£35.00
22/08/2023	2324-049	*23/09/12	Floor Repair Village Hall	MJ Fellows	£28,619.30	£5,723.86	£34,343.16
21/08/2023	2324-050	*23/09/13	Flood Committee Equipment	C & W Berry	£514.80	£102.96	£617.76
22/08/2023	2324-051	*23/09/14	Community Infrastructure Levy	Mark Bolton (PitchPrep)	£1,194.00	£122.00	£1,316.00
01/08/2023	2324-054	*23/09/15	Monthly Website Subscription	James Reilly (Easy Websites)	£23.00	£4.60	£27.60
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22/08/2023	2324-057	*23/09/18	Pension Payments	Local Pensions Partnership (LPP)	£466.81	£0.00	£466.81
29/08/2023	2324-058	*23/09/19	Electricity Christmas (21/22)	NPower	£9.36	£0.47	£9.83
01/09/2023	2324-059	*23/09/20	Maintenance	Chris Briscoe (Chris Briscoe)	£115.62	£0.00	£115.62
29/08/2023	2324-064	*23/09/21	Lamp Post Baskets	Plantscape (Idvere)	£2,868.00	£573.60	£3,441.60
Totals					£41,011.22	£6,909.07	£47,920.29

Payments authorised via email to Clerk by 2 Bank Account Signatories

Chair

Date.....

Bank Balance at 31/08/2023:

Current Account -	£302.44
Deposit Account -	£215,712.77
<u>Total -</u>	<u>£216,015.21</u>

8. Any Other Business

- Cllr Newall A picture of the plants and flowers surrounding the Shaw Brow notice board should be included in the next newsletter.
Lamp post baskets require reconsideration – perhaps with a move to roundabouts and verges.
Policies – The Staffing Committee will review and propose policies for the Parish Council. To be added to the next agenda.
- Cllr Yates The fencing on Brewery fields needs to be reported. The suppliers need to be chased for the handrail.
- Cllr Briscoe There is still an issue of untaxed/SORNED vehicles being parked on the allotment carpark. The Clerk is requested to email CBC regarding this.
The footpath on Moss Lane is being obstructed by overgrown hedges which are also affecting the street lighting. Clerk to report to LCC.
The legal notice published by LCC regarding double yellow lines is not factually correct. This needs to be amended and republished by LCC.

9. Confidential Items

NA

The meeting closed at 8.52pm

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 9th October 2023.

Chair

Date.....

Payments & Receipts

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